



## Board Meeting Minutes

November 15, 2021 – 5:00pm

The mission of Grand Peak Academy is to develop students of great character, who are culturally aware, accepting of diversity, appreciators of history, arts, mathematics, and sciences, and are prepared to meet the challenges of the world today. We value parental partnership through direct involvement in classroom and school activities and community stewardship through our support of local charities and hosting of community events.

The Board shall use the Mission and the Plan for Success (Academic Success, Economic Sustainability and Character Growth) as the filter for all decision making.

1. **Call to Order** (5:10pm)
2. **Pledge of Allegiance** – (5:10pm)
3. **Mission Statement** – (5:10pm) – Chris Dempsey read the mission statement
4. **Roll Call** (5:11pm) – Chris Dempsey (President), Brandon Henry (Vice President), Jen Reishus (Treasurer) (Running Late, 5:29pm), Jennifer Pelham (Board Secretary), Anthony Hall (Board Member), Jeremy Rickard (Board Member), and Frank Gonzalez (Board Member) (Absent).
5. **Approval of November 15, 2021 Board Agenda** (5:11pm) – Brandon motioned to approve the agenda as presented. Anthony seconded the motion. Motion passes 5-0.
6. **Approval of September 30, 2021 Board Meeting Minutes** (5:11pm) – Brandon motioned to approve the meeting minutes as presented. Anthony seconded the motion. Motion passes 5-0.
7. **Public Comments** (5:12pm) – None
8. **PTO Update** (5:13pm) – Alicia reported on the PTO happenings. Successful Trunk or Treat, PTO and volunteers handed out over 2300lbs. of candy donated to the school. Discussed changes for next year, ideas were discussed with a starting point since we have had so much help from the communities. Movie night (Disney and Pixar's Coco), Nov. 12<sup>th</sup>, was very successful with a great turn out. Discussed the upcoming events for December, December 18<sup>th</sup> will be Breakfast with Santa. Crafts will be out, decorations, photo booth, and pictures with Santa will be free. During that time, we will also be hosting the Holiday Shop from Dec. 13-17<sup>th</sup>. The students will be able to get gifts for family members and/or friends. The Holiday shop will be in the middle school hall with decorations and music, students are able to walk through to look at what will be available. Parents are able to give the money to students to be able to grab the gifts they see. Restaurant night will not be happening in December because of the Holiday shop. No numbers were available for the last restaurant night at Bubbas. Thanksgiving feast was on Nov. 19<sup>th</sup> for the staff, for December PTO will order tote bags for the staff. Valerie and Alicia both will be working together for the tote bags. PTO will also have a 1 hour massage for the staff members. The holiday raffle for staff will include gifts cards donated to the school. 63 gifts are what they are trying to work for. Fun Run will take place in February, however sponsors will need to be requested before the end of 2021. \$100 or more for a logo for the back of the shirts. The request was handed out at the meeting if anyone knew businesses that would be interested. Alicia discussed the sign in front of the school. During the meeting Alicia referenced the sign in front of the Pioneer Technology and Arts Academy school. Unfortunately, our sign is not working, the idea was to get a new sign put up in front of the school. A new LED sign was discussed 2X3, Valerie talked with the company with the old sign unable to remake old sign. The city code was brought up for approval, the sign length of time, and cost are going to be worked on. Alicia offered volunteer time and money to help with the additional needs for the school.

9. **Board Dashboard | Principal's Report** (5:29pm) – Nicole reported on the APR (Annual Performance Report), copies are digital for reference. She let us know we are in good standing with district. Exceeding in every category. The discussing for the category of UIP was brought up, not being aligned with our mission. Nicole is on it to get the UIP up in score (i.e. training). Chris and Brandon both felt that this year has been an excellent year for our school, revamping the school in order for success. At 5:29pm Jen Reishus (Treasurer) arrived. Discussed the UIP, everything that was brought up in the last meeting in November. All other categories from the UIP meets or exceeds. In 1 year our charter will need to renew. New hires were brought up (3) Tiffany Morgan full time Para in the front office as well as helping when needed. Lanea Chavez is the building support para 1-8<sup>th</sup> grades. She is on a schedule to assist the teachers that need help to get little jobs completed. Cheyanne Taylor is part time and is 4<sup>th</sup> kindergarten aide (replacement for Mrs. G previous aide). All new hires are parents who want to be apart of our school. PLC Meetings were discussed K-5 grades meet weekly with Amanda. One noted PLC is the TSS process is our biggest change in year, the purpose is to track data of students and put in interventions and accommodations in place, having a tracking system for them to make sure it is working or needs changes. The safety plans were discussed, 2 table top safety drills were created. In this discussion they talked about different scenarios to understand and set in place safety for the students during possible situations that arise. Nicole has been attending the middle school counsel meetings on Wednesdays, Malerie Mullens (president) is doing an amazing job creating and organizing the meetings. They provided their own trunk of treat to volunteer. The middle school dance was also created by the counsel, roughly raised about \$1k. On Wednesday mornings they help out with the announcements, giving them training on speaking in public. Caitlin brought up the attendance of the second session of the Leadership Institute. Talked about distributing leadership, as well as special services or special accommodations. The things needed to do for us to be aware of is the students on IEP or 704s, and our culturally linguistic diverse learners. Professional development and what it means to bring in a professional development time for staff (i.e. qualifiers that we need to be aware of). Understanding growth and development opportunities for the students. Application was approved to provide professional development to staff. Nicole and Caitlin are also in process teacher evaluations, previously we were not in compliance with evaluating the teachers. A few are completed as of this meeting. Using the scape model, random program, has the ability to see it from the teacher's side as well as the evaluators side. The process includes the teachers signing up for a week of time with preconference, observations, and review. Then the actual observation will be scheduled in that week for 45 minutes. Observing and taking notes, they will then go over anything what they saw post conference areas for improvement and what they teachers are doing well. Because this was not completed in past years. Nicole and Caitlin want the teachers to understand that this is meant to improve and support our teachers. The 2<sup>nd</sup> round of walkthroughs are taking place with all three (Nicole, Caitlin, and Amanda) essential walk through 5-10 minutes leaving a card about things that are identify in the classroom. GT, (called Gifted Education) in Colorado we do the CODAT (Colorado assessment to identify our 3<sup>rd</sup> and 6<sup>th</sup> grade students), able to identify our new gifted and talented students, working with Cheryl. Pulling students who qualify for being in the program. Finally, Caitlin discussed our sports (volleyball and basketball) programs. We received feedback for the success of the programs. Talked about another session of sports for the students. Amanda talked about the behavior, "COVID behavior", we have had an increase of fighting in the school. We have had a few issues with inappropriate behavior in the classrooms. Amanda is on top of that making sure that situations are taking care of. Amanda is working with the teachers on how they can handle behaviors in the classroom, helping them pinpoint the need to either have it addressed in the classroom (handle themselves) or with Amanda. Discussed the substitute shortage, making sure that the teachers are appreciated. Thanksgiving Thankful For You Thursdays were taking place. The first Thursday coffee and treats were delivered to the teachers. The last Thursday Mrs. Casai made

personalized lanyards for the teachers. The last Thursday of the month, the teachers will receive a lunch to show the appreciation for them and what they do. Amanda is working on the Christmas party coming up. Weekly Lego staff acknowledgement, Valerie was the piece of the week. Staff nominate one another. Amanda reported that some normalcy is coming back to our school. Clubs and fieldtrips are returning. Kindergarten went the pumpkin patch, while the 4<sup>th</sup> and 5<sup>th</sup> graders went to the play, "The Lion, the Witch, and the Wardrobe". Good to see families back into the school and on fieldtrips. Lastly, pizza parties and prizes, at assemblies names are drawn, the student receives the pizza party and a prize. To acknowledge the students and their success.

10. **Treasurer | Business Manager Trend Report (5:59pm)** – Valerie and Jen both discussed the count at 615 to 618. Budget needs to be redone and the end of the year. The trend doesn't reflect the finance due to not knowing what they rate will be at. Once the refinance of the building goes through, we will see some savings there as well, however that probably will not be complete till 22<sup>nd</sup> of December for closing, SR3 funds (COVID fund) helping out counselors and extra para's. Catching up with student count and expenses from budget back in March. Will need to be redone before August. That will have a significant impact on our budget annually going forward as well.
11. **Discussion Items (6:00pm) – None**
12. **Action Items (6:01pm)** - FY22 Amended Budget approval Brandon motioned to approve the agenda as presented. Anthony seconded the motion. Motion passes 6-0.
13. **Other Business (6:03pm) –**
  - a. **Board Meeting Start Time-** The time of the meeting was discussed. Deciding if the 5pm Start time works. The time was decided that 5:30pm would be the new start time of the board meeting.
  - b. **December Meeting-** Discussion was brought to the board about a meeting time for December. Concerns were discussed about dismissal for winter break. The main topic for the December meeting would be about the approval of the 2022-23 school calendar. The idea of a phone meeting was brought up. It was decided that on December 13<sup>th</sup> for the approval for the dates (i.e. breaks and dates off).
  - c. **Marketing Anthony (6:06pm)-** Discussed about reviews on Great Schools, Facebook, and other media outlets for reviews of school's performance. Newsletters addressed for our social media.
    - i. **November 19<sup>th</sup>-** Christmas tree being donated and up. Asked PTO for possible help for donations and help completing the decorating. As well as Night of the Arts was discussed about starting that program up.
    - ii. **Internet for staff-** Access to the drive for teachers, all the staff has the access to documents and media. Nothing was determined but was brought to the attention of the board.
14. **Adjournment (6:20pm)**