

**Imagine Classical Academy  
Board Minutes  
Monday, January 23, 2017**



*Where students are classically trained, culturally literate, and globally prepared.*  
6464 Peterson Road • Colorado Springs, CO 80923



**Regular Meeting at 6:00pm in Room 209**

*The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.*

*The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.*

- I. Call to Order -6:02pm
- II. Roll Call - All present
- III. Pledge of Allegiance – lead by Mike Riggs
- IV. Mission Statement – Read by Markus Bahnemann
- V. Approval of Board Meeting Agenda – approved 5-0
- VI. Comments from the public – Sarah Delwiche / Jan 10 daughter experienced an incident with another child. Nothing too serious and would recover, however she came in the next day to talk with Admin to find they had no info about what occurred. She wants to make sure that in the future, these issues be handled and admin knows what has occurred. Discipline of other child was addressed, however, Principal said he was “too busy with high profile parents” and she was upset. Board will discuss with Frank / Scott as well as Monte / Nancy.
- VII. Approval of minutes from Dec. 5, 2016 - (inaccuracy for actions in approved budget section 12 bullet a.) Correct action taken in this area (6.2 million budget a year or \$500,000 per month) our 3mo reserve is 1.2 million - approved with amended action 5-0
- VIII. Treasurer’s/Business Manager’s Report on Trend – Presented by Valerie- Found that for Dec, the district thought our count was wrong, (kindy .5 vs .58) but will be adjusted in Jan. Fingerprint budget \$10,000 for volunteers. Every school in the d49 is participating and Frank feels must follow this to be competitive. Machine was \$7000. Goes thru CBI and cost \$39.50 per person. Monte feels this is overkill. Frank likes that he can inform the parents about their child’s safety. M. Riggs wants to know policies / procedures around it and to better understand. Situational awareness and what changes will be implemented, what ongoing operational budget expense will be? Do we already have policies in place that would cover this? Discuss further with board and create policy / budget to move forward with this for volunteers..
- IX. Principal’s Report to include upcoming meeting with D49 and discussion of ALEKS pilot – Frank Fowler
  - Two meetings coming up with d49 for early literacy review. Andy Franko and Tina are d49 reps from iconnect. With the ELAT grant we get k-3 diebles for free and great PD opportunities from CDE to show us how to target kids. Structure PD days and training differently to have them come to see the teachers teach vs having teachers sit in lecture. A few Board members will attend APR ICA Feb 2<sup>nd</sup> at 1245pm Creekside. This will be a work session and will be posted.
  - Presentation from Andrea Capotrio to support our MS math program. Peardeck.com/join shows Student / teacher and projection view. Presented info is an example of in class lesson to students. This program allows children to stay engaged and be involved in class lesson. Teaching the students to explain how they got the

answer. Kyle Harris, Gracee Liggett and Andrea Capotrio are currently using to increase engagement in the classroom and help increase PARRC scores. ALEKS web based learning system. We are using as a means to assist kids that are behind. We are providing extra math time in lieu of Latin. Kids are getting 2.5 additional hours in math. This is built into the UIP. We are in testing with these programs for 3 mo.  
- 2<sup>nd</sup> year of forensics and we are hosting the next competition. Science Fair today went well and will take 24 kids to regional competition.

- X. Accountability Report – Sent Bylaws to board and will update on web. (add to web as draft) (take the term “officers” out and change to committee members) It is law that they oversee how money will be spent to school, that info goes to DAC and then will approve at district level.
- XI. Regional Report – Nancy Box, Monte Lange - PD day Jan 13<sup>th</sup> and focused on 2 items. Curriculum mapping and writing standards and assessments. Looked at examples of PARRC expectations. Was a very successful day. District requesting survey and it connects to an anti-bullying law. We are looking into see if our current survey will work. Frank is not prepared to move forward with the survey by the end of the month as requested. Monte to request Imagine survey to be sent to D49. Discussed reasons why we not comfortable sending this out. Monte feels that we need to seek legal advice from Imagine. Will get a copy of survey to Monte.
- XII. Discussion Items
  - A. Imagine Review - discussed and # rated each section
    - Responsibility – 3
    - Educational Development – 3
    - Purchases – lacking competitive bids – 3
    - Professional Development – 4
    - Assessment services – 4
    - Tech Support from Imagine – 3
    - Board oversight – 4
    - Financial Admin – 4
    - General Admin Oversight – 3
    - Marketing / Public Relations – 3
    - Compliance support – 4
    - Risk Management – 3
    - Facilities Development – Remove from review / section deleted
    - Overall - 3
  - B. Groundwater drilling results follow up – handout shows no solid answer to where water is coming from. Nate (engineer) will create site plan of what needs to be done. Monte working on this. Has been given 2 contractor name / numbers to get bids on. Guess of \$40,000 in cost. Three basketball court, east parking lot and west parking lot. Monte wants pics of sub pump water.
  - C. Mill Levy Override – SAC approved. Approx \$250,000. D49 doing footwork for 3 bids. Looking to complete some of this over the summer.
  - D. Additional board training - Nora feels that training delivered was sufficient. D49 requires board to do the modules. Will submit training with Nora to Andy to suffice for briefcase board training.
  - E. School house finance visit – Phone call would suffice vs a live visit. Get cost parameters re water resolution. Board wants to discuss lease further. Set up informal phone conversation mid to late Feb.
- XIII. Executive Session- CRS 24-6-402(4)(h) 9:06pm  
Discussion of individual students where the discussion would adversely affect the person or persons involved
- XIV. Regular Session Resumes

- XV. Action Items  
*These are items that are for Board Approval by vote, which may require Board discussion.*
- A. Acceptance of Imagine Review -9:48pm Imagine Review accepted 5-0
  - B. Action to collect bids for use of MLO funds – Chris Dempsey moved to direct Frank Fowler to collect bids for the use of MLO funds as discussed, motion passed 5-0
  - C. Action on Student 24-6-402 (4)(h) – Board will act as discussed in Executive Session, motion passed 5-0
- XVI. Board member communication -None
- XVII. Other Business -None
- XVIII. Adjournment – Meeting adjourned 9:52pm

#### **PARTICIPATION IN MEETINGS:**

*Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.*

#### **OPEN FORUM/COMMENTS FROM THE PUBLIC:**

*During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board on a non-agenda item. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting. Open meeting forum is not a time to discuss students, staff, or parents by name.*

#### **OTHER VENUES FOR IDEAS AND SUGGESTIONS:**

*New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.*

#### **EXECUTIVE SESSIONS:**

*While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.*