

**Imagine Classical Academy
Board Minutes
Monday, February 27, 2017**



Where students are classically trained, culturally literate, and globally prepared.
6464 Peterson Road • Colorado Springs, CO 80923



Regular Meeting at 6:00pm in Room 209

The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

- I. Call to Order – 6:00pm
- II. Roll Call - Markus Bahnemann, Mike Riggs, Chris Dempsey, Mike Phillipich and Brandon Henry
- III. Pledge of Allegiance – Lead by Mike Riggs
- IV. Mission Statement – Read by Chris Dempsey
- V. Approval of Board Meeting Agenda - All approved 5-0
- VI. Comments from the public – Doug Lockett (Scout Charter Representative) presented school with Scouts Charter as well as the Journey to excellence award. The pack earned the National summer time pack award.
- VII. Approval of minutes from Jan 23, 2017 - approved 5-0
- VIII. Treasurer's/Business Manager's Report on Trend – January actually shows made \$11,000, local and sup revenue declined and d49 received state funds and PPR dropped \$150 per student. \$112,000 per year to be removed from our budget. School has adjusted for this as well. Differences present issues with economic sustainability. We will look for ways to reconcile the deficit. We will also look to boost attendance as well. Val / Frank will discuss next year budget changes. We do have more MLO money coming but not sure how this will be spent. We will have a supplemental budget.
- IX. Principal's Report (including MLO update) – Data analysis of Diebles and STAR testing. Principal's report shows in detail the stats regarding these tests per grade level. Mentioned community events that have taken place (ex. Robotics, Forensics, PTO events) Will Add Fingerprinting to March Agenda.
- X. Regional Report – Nancy Box, Monte Lange – Nancy attended the Literacy meeting here at ICA and discussed info regarding libraries in the school building. The team did a great job.
- XI. Discussion Items
 - A. Groundwater Update – Monte received an overall plan for drainage issue. Recommending a prefab drainage system and advised of next step. Need to move forward to get qualified bids (ballpark \$25-\$30,000) Have been provided 2 vendors. Monte wants to get this going ASAP. It has been determined that it is just high level ground water and not sure of the source.
 - B. School House Finance phone call – Riggs and Bahnemann talked with Monte and Carl in regards to the lease agreement. They will look over the year of year raise and the length of the lease as well. Riggs wants to have all board members to listen to the call and meet with counsel to review further.

C. Attendance policy – ICA has 20 more days than the district yet we have adapted the d49 attendance policy. How does our policy compare to other charters that go to school longer. The state sets requirements as to how many minutes each student is required to be in school. Discussed our attendance policy. Frank to present how we will move forward with our attendance plan Discussion item next meeting.

D. SEP / UIP discussed during principals report

XII. Action Items

These are items that are for Board Approval by vote, which may require Board discussion.

A. FY16 Audit – Audit signed by Mike Riggs. Acceptance of the 2015-2016 Audit. Motion to approve as presented with discussion...regarding expenditures exceeding what was budgeted. There should have been a supplemental budget. No amendment to motion. Approved 5-0

B. School Excellence Plan/Unified Improvement Plan – Presented by Dan Speer. Priority performance challenges are identified by root cause analysis. PARRC and CMAS as well as Diebles and STARR testing review. Teachers met per grade level and identified issues as well as root cause and discussed how to fix. Started reading intervention last year. We are looking at how we are performing in state tests. We have continued education in Early Literacy for teachers. Improvement strategies have been discussed to move forward. UIP report describes in detail. Final UIP is due Mar 10 to D49 and the state by Apr 17. (Motion to approve as presented – alternate motion to table to March Board meeting) approved 5-0

XIII. Board member communication - Mike Riggs will get agendas approved to send packet 1 week before. Mike Phillipich wants to know what happened to the Sarah Delwiche situation. Will need an executive session to discuss further at March Meeting. Look to 6th grade to start fundraising for DC trip for 8th grade. Board packets regarding draft agenda / can the board see what draft before its finalized. Discussed having work sessions between meetings.

XIV. Other Business - none

XV. Adjournment – 8:37pm

PARTICIPATION IN MEETINGS:

Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.

OPEN FORUM/COMMENTS FROM THE PUBLIC:

During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board on a non-agenda item. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting. Open meeting forum is not a time to discuss students, staff, or parents by name.

OTHER VENUES FOR IDEAS AND SUGGESTIONS:

New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.

EXECUTIVE SESSIONS:

While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.