

**Imagine Classical Academy
Board Minutes
Monday, March 20, 2017**



Where students are classically trained, culturally literate, and globally prepared.
6464 Peterson Road • Colorado Springs, CO 80923



Regular Meeting at 6:00pm in Room 209

The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

- I. Call to Order : 604pm
- II. Roll Call: Brandon Henry, Chris Dempsey, Markus Bahnemann, Mike Phillipich, planned out of town Mike Riggs
- III. Pledge of Allegiance: Lead By Markus Bahnemann
- IV. Mission Statement: Read by Brandon Henry
- V. Approval of Board Meeting Agenda: approved 4-0
- VI. Comments from the public: none
- VII. Approval of minutes from Feb 27, 2017: approved 4-0
- VIII. Treasurer's/Business Manager's Report on Trend: Presented by Mike Phillipich. Revenue \$230,000 for the roof with no ICA expenditures for this month as will be under Facilities until June to have roof fixed. Read Act funds \$22,500. In the month of March we had HVAC system overheated and will be down \$2000 to cover repairs.
- IX. Principal's Report (including MLO update): report on growth and currently at 1.053 in reading with the goal at 1.07. Since we have a board, we shouldn't need a SAC, however they do review MLO. MLO is distributed 60/40. Will receive \$57,724 in April. Paid for things we have already purchased, (ex. Robotics, training, chrome books) ALEK will be a big part of our math program next year as well as teacher manuals (1 per grade level) for Saxon math. We will make sure that what we have meets state standards and then look at adding something additional. What is the capacity of the building? Campus target 881 was set by ICA as a benchmark with marketing plan. Looking at 805 total.
- X. Regional Report – Nancy Box, Monte Lange: nothing new
- XI. Discussion Items
 - A. Volunteer fingerprinting process : Learned that biometric is not in this system. All data stored in FBI files. We have listed which school districts are already using it. We want to use it for field trips and regular volunteers. Markus went to the D49 website that advised that they charge \$20. Discussed what Raptor looks for. Discussed what data is stored and where, once finger prints are collected. How many parents would need to be finger printed and how much would this cost? May have this as a work session topic to look for alternatives. Looking for a policy to accompany these tools or others that we may use. Will go back to look at parent handbook in relation to field trips for our policy /procedures. We have run all Paras through this system.

- B. Attendance Policy (moving forward): Marcia created a document to show unexcused absences only to include our waiver with the district. At 10 absences, will have attendance contract with parent / child and be reported to district. We will run our own policy. Will start asking questions even with the excused absences. Fall handbook will be updated with this policy. Will add on discussion item for April with new policy from Marcia.

XII. Action Items

These are items that are for Board Approval by vote, which may require Board discussion.

- A. D49 response: Board will approve tentatively until we see the final questions / answers before sending to the district. Mike Riggs will be final approval after completed. Discussion around 18% of MS student's scores that were exceptionally high in geometry. Starr performance is a plus and other (paras) in class look good. Approve 4-0

XIII. Executive Session- CRS 24-6-402(4)(h)

Discussion of individual students where the discussion would adversely affect the person or persons involved. Begin at 7:47pm

Regular Session Resumes: At 8:16 pm Mike Phillipich moved to exit from executive session. Motion passed 4-0.

- XIV. Board member communication: Mike Phillipich told the board that Imagine Classical Academy is moving from the D49 website back to our own website. The new website will offer improved ability to customize our own content. The intent is to have the new website up and running by the end of the school year. He also briefed that data analysis for enrollment projection for the 2017-2018 school year indicates an FTE forecast of 783.

- XV. Other Business: Markus Bahnemann suggested the board draft a letter of condolence to Banning Lewis Ranch Academy on the loss of their teacher Rachel Dewey. Frank Fowler mentioned that the school sends a flower bouquet in sympathy today. Markus Bahnemann will draft the letter and send to Chris Dempsey for review and approval on behalf of the board.

XVI. Adjournment : 8:24pm

PARTICIPATION IN MEETINGS:

Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.

OPEN FORUM/COMMENTS FROM THE PUBLIC:

During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board on a non-agenda item. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting. Open meeting forum is not a time to discuss students, staff, or parents by name.

OTHER VENUES FOR IDEAS AND SUGGESTIONS:

New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These

include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.

EXECUTIVE SESSIONS:

While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.