

Imagine Classical Academy Indigo Ranch

6464 Peterson Colorado Springs, CO 80923

Where students are classically trained, culturally literate, and globally prepared.

January Board Meeting

6 P.M.

January 7, 2019 - Room 209

The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships.

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Growth, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

1. Call to Order - 6:05 pm
2. Roll Call - 6:05 pm Chris Dempsey, Mike Phillipich, Jen Reishus, Stephen Teague, Nancy Box, Monty Lange (phone) Christine Devevo-Speer, Frank Flower
3. Pledge of Allegiance - 6:06 pm
4. Mission Statement - 6:06 pm Brandon Henry
5. Approval of January 7, 2018 Board Meeting Agenda - 6:07 pm Mike (motion), Brandon (second), Discussion - Mike - make 10 (I) discussion item about PTO. Mike - amend original motion to include 10 (I), Brandon (second) all board members voting (I) motion passes (5-0)
6. Approval of December 10, 2018 Board Meeting Minutes - 6:08 pm Brandon (motion), Jen (second), all board members voting (I) motion passes (5-0)
7. Comments from the Public - 6:08 pm Mrs. Devevo-Speer is present upon Mr. Phillipich's request for discussion on joining a committee.
8. Treasurer's/Business Manager's Report on Trend - 6:09 pm Chris left this on the agenda. Valerie (business manager) not present at the meeting. Jen - looked over everything that was provided, nothing looked off. For the month \$55,891 (red) for the year, projected \$40,544 (red) this includes the \$23,000 (profit) from the preschool. Really its more like \$63,000 (red). Jen also noticed we gained a few new pupils.
9. ESP Evaluation Presentation - 6:10 pm Nancy - This was the doc that Marcus added. Chris wants Mike to take a look at this and get back to the board with comments.
10. Discussion Items
 - A. C.R.S. 24-6-402(3.5) - 6:12 pm Search committee for jobs at school. Mike asked Mrs. Devevo-Speer to help with the search committee. Brandon will be the board member heading up the committee and will assist with coming up with job descriptions, deadline for submission, the committee will meet before 28th January to report back to the BoD. There has to be one board member and one community member and Mrs. Devevo-Speer fits this requirement. They will come up with a few more people to assist on this committee.
 - B. Preschool Leadership Status - 6:19 pm D49 resolution wanted separation of the Preschool. We have separated and D49 wanted school leadership to not supervise the Preschool. Michele Lucero will be running the Preschool.
 - C. Charter Renewal "Draft" Resolution - 6:24 pm Andy Franko sent what is going to the District 49 BoE on Thursday January 10th, at 6:30 pm, to hopefully extend the charter to 30, June 2023 with stipulations and continue to grow and fix anything that comes up. Mike wants clarity on how were graded on the Annual Performance review. Brandon is nearly complete with training modules. (BoE) was concerned with this. We will all be completed after Brandon finishes. Facilities and enrollment plan and work with the BoE to come up with an attainable enrollment

number to achieve and not fail as a school.

- D. Strategic Planning - 6:50 pm Amy Slothower, Bod, board employees, will meet Wednesday 9, January 2019 in room 209 at Imagine Classical Academy Indigo Ranch. Amy also would like an executive session to discuss her findings in relation to employees and concerns.
- E. Dashboard (Principal's Report) - 6:53 pm We have been called out by D49 on the Dashboard. We can leave this to Frank to build. Mike - we can make amendments to the dashboard, Student trend data, (enrollment plan helped (x) number of students. Staff gives performance framework on quarterly basis. Reading, Language Arts, Math aligned to unified school plan. Chris - Michele (Pre-K Director) needs to do a dashboard and report monthly to the BoD.
- F. Enrollment Policy for Incoming Kindergarteners - 7:09 pm It was discussed of a September 15 - October 1, birth date for enrollment into kindergarten as discussed at the last BoD meeting. Frank Fowler advised that there is not enough data to support this. There were 2 kids with a birth dat after September 15 and they are doing very well. There was on with a percentage score between 90-100 and the other was between 80-100 with all E's. Frank purposes to set a date of September 15 for the Enrollment date and leave it to an Admin Review after that date. Possibly using a bibles assessment and other criteria to assess on an individual basis and see how they perform. So it should read Enrollment Policy with Under Age Review Procedure.
- G. Half vs. Full Day Kindergarten - 7:16 pm A lot of this is up in the air until the State of Colorado take up legislation on this matter, whether or not to fully fund Full Day Kindergarten. It appears legislation will be discussed on this matter and then it will have to be seen if this will take effect for the 2019-2020 school year.
- H. Imagine Schools Proprietary Information/Equipment List - 7:21 pm Imagine's Proprietary List > what is Proprietary and what is not, since the Administrative Office Staff is now employees of the BoD. Chris - Monty you and Imagine Inc. received the Letters of resignation from the office staff? Monty - yes we did. We will continue to work with the BoD to allow access to the office staff to Imagine computers, email and programs.
- I. Operating agreement between the BoD and the PTO/PTA - 7:26 pm How the two entities interface. PTO to Teacher. The desire of the BoD to PTO and how the funds are used. Brandon agreed to take this on. Chris and Stephen talked about him overloading himself and Stephen will work on the operating agreement with the PTO/PTA. Stephen will present this at the 28 January BoD meeting.

- 11. Vote to Adjourn to Executive Session - 7:42 pm Stephen (motion) Brandon (second) all BoD members voting (I) motion passes (5-0)

Executive Session

- **C.R.S. § 24-6-402(4)(f)(I)**

(f) (I) Personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. With respect to hearings held pursuant to the "Teacher Employment, Compensation, and Dismissal Act of 1990", article 63 of title 22, C.R.S., the provisions of section 22-63-302 (7) (a), C.R.S., shall govern in lieu of the provisions of this subsection (4).

- A. School Leader Evaluation

- 12. Action Items - 9:14 pm back in regular session

- A. Anything from Executive Session Requiring a Vote - 9:14 pm nothing from executive session requiring a vote.
- B. Enrollment Policy for Incoming Kindergarteners - 9:15 pm 9/15 with **Underage Review Procedure**. Mike (motion), Brandon (second), Mike - amended the original motion to consider this the first reading. Brandon (second), all BoD members voting (I) motions passes (5-0).
- C. School Leader Position - Brandon (motion) to approve Frank Fowler as temporary Principal from 1, January 2019 12:00 am until 30, June 2019 at 11:59 pm. Jen (second) all BoD member voting (I) motion passes (5-0).
- D. Preschool Leadership - Brandon (motion) to make Michele Lucero the Pre-K Director, Mike (second) all BoD members voting (I) motion passes (5-0)

- 13. Board Member Communication

- A. Water Mitigation - move water mitigation to 28 January 2019, to get the contractor back out and make sure the scope of work hasn't changed.
- B. 2019-2020 Calendar - Tabled until February meeting. to have a better idea from the GC on the progress of GPA.
- C. School Website/Application Bids - Keeping on agenda until finalized. Brandon will make the enrollment process live on 21, January 2019.

14. Other Business - None

15. Adjournment - 9:27 pm

16. Informal Board Self-Assessment (After Meeting Five (5) Minute

PARTICIPATION IN MEETINGS:

Board meetings are generally a time for the Board to hear from the Principal, other senior administration representatives, and those who are scheduled to make presentations on selected topics. Colorado law prohibits the Board from discussing public business other than during public meetings or executive sessions (see below). Therefore, these public sessions are working sessions of the Board that are intended to provide interaction between Board members and administration in an effort to reach decisions on a wide variety of issues. With rare exception, these meetings are not the best place for initial discussion to take place. New initiatives or proposals should typically be discussed first with administration and a formal proposal prepared for presentation at a time when the item can be scheduled on the agenda. Nevertheless, there are times when the Board is discussing a proposal that certain individuals attending the meeting can provide valuable insight, expertise and perspective to assist the Board in making wise and well-informed decisions. Generally, those involved in bringing forth an idea, and those most active in the process of researching and presenting a proposal, will be the ones most likely to be called upon for input during the Board's discussion. In addition, senior administration officials and representatives from other active task forces will be relied upon for their perspective concerning a particular proposal and the impact it will have on various constituencies.

OPEN FORUM/COMMENTS FROM THE PUBLIC:

During each meeting, the Board sets aside a period of time when anyone who wishes to do so may make a brief statement or mini-presentation to the Board on a non-agenda item. The Board will take these comments and suggestions under consideration, but will typically not have adequate time in the schedule or enough information to be able to make a decision or respond during the meeting. The Board may choose to refer such items to the administration for research and the possible future preparation of a recommended course of action to be considered at a later meeting. Open meeting forum is not a time to discuss students, staff, or parents by name.

OTHER VENUES FOR IDEAS AND SUGGESTIONS:

New ideas and suggestions are often best handled by contacting the administration. In addition, there are a number of other venues where interested individuals are encouraged to bring forth ideas and suggestions. These include, but are not limited to, Student Character Council; Parents Teachers Organizations (PTOs), Town Hall Meetings, Principal's Coffees, regularly scheduled parent meetings, and various Task Forces. Proposals which are brought forth through groups such as these, in close cooperation with the administration, are typically organized in a manner that make them easier for the Board to properly consider them and make well-informed decisions.

EXECUTIVE SESSIONS:

While the law requires that most Board meetings be open to the public, the Board may meet in a private, "executive" session to consider the following types of matters: (i) purchase or sale of real estate; (ii) conferences with an attorney for the purpose of receiving legal advice; (iii) matters required to be kept confidential by federal or state laws or regulations; (iv) specialized details of security arrangements or investigations; (v) determination of positions relative to contract negotiations; (vi) personnel matters; (vii) consideration of documents protected by the Open Records Act; and (viii) discussion of most individual student matters.