



Board Meeting Minutes

December 14, 2020 – 6:00pm

The mission of Grand Peak Academy is to develop students of great character, who are culturally aware, accepting of diversity, appreciators of history, arts, mathematics, and sciences, and are prepared to meet the challenges of the world today. We value parental partnership through direct involvement in classroom and school activities and community stewardship through our support of local charities and hosting of community events.

The Board shall use the Mission and the Plan for Success (Academic Success, Economic Sustainability and Character Growth) as the filter for all decision making.

1. **Call to Order** (6:00pm) –
2. **Pledge of Allegiance** –
3. **Mission Statement** –
4. **Roll Call** (6:01pm) – Chris Dempsey (President), Brandon Henry (Vice President), Jen Reishus (Treasurer), Erika Craig, Anthony Hall, Nicole Parker (Acting Middle School Principal), Melissa Maldonado (Acting Elementary Principal), Valerie O'Brien (Business Manager) and Marcia Billingsley (Registrar)
5. **Approval of December 14, 2020 Board Agenda** (6:03pm) – Brandon motioned to approve the agenda as presented. Anthony seconded the motion. Motion passes 5-0.
6. **Approval of November 16, 2020 Board Meeting Minutes** (6:05pm) – Brandon motioned to approve the agenda as presented. Erika seconded the motion. Motion passes 4-0 with Jen abstaining.
7. **PTO Update** (6:06pm) – Alicia Mertz commented that Friday night is Salsa Brava night for the school. We chose them so that we could support a local business while still supporting our school. We also have a door decorating contest going on in the building. The winner will get a dinner for themselves and family and the winning class will get a streaming movie with goodie bags. We have been offering streaming movies for incentives and the kids have really enjoyed it. Also we will have Christmas lights in the parking lot this weekend and there is a sign up sheet to help with traffic this time. Finally the fun run proceeds will be used for a mascot costume and an outdoor classroom. The costume will be here soon and it looks amazing!
8. **Marketing Update** (6:10pm) – Quick update from Brandon. Not a lot happened for marketing due to the Christmas season. In January we will have some print ads for the New Falcon Herald and the Gazette Education Guide. We basically hit all the major local education guides. Starting in January we will want to get back to running Facebook ads and radio ads. We will need to have some conversations on who we are target marketing with these ads. One thing we are considering for February and March is some grade level presentations for perspective families considering our school. Some other schools in the area are doing some virtual pre-enrollment meetings so its time to start hitting our target audiences. We also have a card going out from the principals for Christmas to families.
9. **Board Dashboard** (6:12pm) – Nicole updated the board to let them know we have reduced building capacity, with office staff rotating the days they are in the building. All paras have been working from home for interventions. We allowed teachers to choose their option if they wanted to work from the building or work from home. A high majority of teachers did choose to work from home so we did not have to make a decision on capacity numbers in the building. We also have a small number of teachers that are rotating between working from home and in the building. Melissa

discussed the 3rd qtr return to learn plan. Jan 7th all students will be virtual. Starting January 19th k-2 will be brought back into the building. Feb 1st will be 3-5th returning to the building and Feb 17 will add 6-8. If you chose streaming school as your option you will remain in streaming school for the 3rd quarter. Nicole commented on the virtual classrooms that her and Melissa have been attending. Both have a mix of elementary and middle school. They are popping in to classes to see students and just quietly observe and give praises and feedback. It has been a really great experience to have the full picture of what is happening for online learning. Melissa briefly mentioned Title IX, which is a federal law. She has been attending classes concerning all the requirements for the school and reviewed the responsibilities for the school. Our policies have been posted on our website and have been sent to families. A memo to staff members containing the policies will be sent out very soon as well and will be added to future employee handbooks. Nicole reviewed the 12 days of holiday cheer for staff and the collaboration with PTO helping to make this possible. We also have spirit week this week with lots of participation from students and staff. Nicole mentioned that we applied through Tmobile for free hot spots and received 21 of them. These hotspots are for families on the free and reduced lunch program. Melissa commented that we will have core virtue assemblies this week for students as well. Last month the staff survey results showed that staff would like additional PD opportunities so we have classroom management in January when the staff returns from the break. We will also have restorative practice training for all staff. K-3 are completing their required reading training, so they were given the next 5 PD days to complete this training and if completed they will receive a \$200 stipend for their time.

10. **Treasurer/Business Manager Trend Report** (6:25pm) –

11. **Discussion Items**

- a. **2020-2021 Amended Budget** (6:30pm) – Valerie explained this is a recap of what we have spent to date as well as an adjustment to show actual student count and funding. There were no questions.
- b. **2021-2022 SY Calendar** (6:35pm) – Most of the calendar stayed the same from previous years. The only major change was for kindergarten, they will start one day earlier and spend the first week in half days to make the transition to full day school smoother for them. Assessment days were also adjusted to make them non-school days so teachers can handle assessments without managing a class at the same time. Next year elementary will have 21 buffer days. Middle school will be in person when elementary has testing days. This calendar gives us 12 buffer days for middle school. Staff wanted to align with the district calendar as close possible.

12. **Action Items**

- a. **2020-2021 Amended Budget** (6:42pm) – Jen motioned to approve the 2020-2021 Amended Budget as presented, Anthony second the motion. Motion passes 5-0.
- b. **2021-2022 SY Calendar** (6:43pm) – Chris motioned to vote for the calendar as presented. Jen seconded the motion. Motion passes 5-0

13. **Board Member Communication** (6:44pm) – The League is offering Title IX training for board members in January. Melissa will send more information.

14. **Other Business** (6:45pm) – None

15. **Adjournment** (6:45pm) –